



GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

APDDCF LTD.-Finalization of pending Annual Accounts from 2004-05 onwards of APDDCF – Request for engaging of Chartered Accountants on Contract Basis - Permission Accorded .

ANIMAL HUSBANDRY, DAIRY DEV & FISHERIES (DY-II (2) DEPARTMENT

G.O. Ms. No. 44

Dated:18-06-2010  
Read the following:-

From the Managing Director, A.P. Dairy Development Cooperative Federation Ltd. Lr.no.24/Per.I/B1/2010, dated; 01-04-2010.

ORDER:

1) In the reference read above, the Managing Director. A.P. Dairy Development Cooperative Federation has informed that the Annual Accounts of the APDDCF are pending since 2004-05 onwards and the General Body meeting held on 29-03-2010 has requested the Managing Director to take necessary steps for finalizing of pending Annual Accounts of the Federation. The Managing Director A.P. Dairy Development Cooperative Federation has informed that the annual Accounts of the Federation could not be updated since there is shortage of qualified Account Personals in the Federation due to retirement and non recruitment of posts for the last 20 years and also ban imposed on recruitment by the Government. Therefore the Managing Director A.P. Dairy Development Cooperative Federation has requested the Government to accord permission to take the services of the following qualified Accountants with required qualifications and experience shown in the Annexure to this order on contract basis for completion of pending Annual Accounts against the 18 vacant existing posts in the Accounts Wing and the same will not have any impact on the promotional channel of the regular employees

- 1) One Senior Chartered Accountant in the cadre of Sr. Account officer to look after over all Accounts & Finance functions under the control of Gen Manager (Finance).with a remuneration of Rs.31, 000/- Per Month.
- 2) Two Chartered Accountant in the cadre of Accounts Officers to assist the Sr. chartered Accountant-one to look after the back log of the accounts and all accounting issues for speedy finalization of the pending annual accounts and 2<sup>nd</sup> one to look after the current accounts functions with a remuneration of Rs.27,000/-Per Month.
- 3) Three Junior Accountants in the cadre of Accounts Superintends 2 for assisting Accounts officer exclusively for completing and finalization of back log annual accounts and one to assist the 2<sup>nd</sup> Account officer for current accounts operation with a remuneration of Rs.19,540/- Per Month.

2). The Govt. after careful examination of the proposal in detail, hereby accord permission to the Managing Director. A.P. Dairy Development

Cooperative Federation Ltd. to take the services of one senior Account Officer, two Account Officers and three Account Superintendents on contract basis on the remuneration shown against each category above for completion of the Annual Accounts subject to the condition that the expenditure shall be met with in the available funds of the Federation.

- 3) This order issues with the concurrence of Fin. (SMPC) Dept. vide their U.O.No. 11221/378/AI/SMPC/10 dated 21.5.2010

( BY ORDERS AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.R.KISHORE  
Special Chief Secretary to Government (FAC)

To  
The Managing Director, A.P. Dairy Development Cooperative Federation Ltd.,  
The General Administration (PE-I) Department.  
The Finance & Planning (Exp. AHF)  
Copy to  
PS to Minister (AHDD&F)  
PS to Special Chief Secretary to Government, AHDD&F  
PA to Special Secretary to Government, AHDD&F  
SF/SCs.

//FORWARDED BY ORDER\\

SECTION OFFICER

## **ANNEXURE**

### **1) Chartered Accountant:**

- With 10 years corporate accounting experience & should be >35 years with good computer background.
- Capable of independently handling the accounts & finance functions (experience in Dairy Development Industry is preferable).
- Good communication skills in regional language (Telugu) and English.
- Practical knowledge in statutory compliances under various acts Companies Act-Income Tax-Sales Tax-Service Tax-Customs & Excise - Labour Laws and Industrial Laws.
- Expert knowledge in finalization accounts.
- Dealing with internal, statutory & AG auditors and liaisoning with statutory auditors.
- Designing MIS for day to day management decision making process.
- Capable of dealing with Banks for loan etc.

### **2) Senior Accountant (CA Inter/ICWA/M.Com with good computer)**

- Having at least 10 years corporate experience capable of independently handling accounts function.
- Well versed in practical accounting and record keeping.
- Working knowledge in statutory compliance under various acts Income Tax-Sales Tax-Vat-Service Tax-Excise duty - Labour & Industrial Laws.'
- Thorough knowledge in accounting packages (Tally & Focus).
- Working knowledge in finalization of financial accounts handling internal statutory and C&AG auditors.

### **3) Junior Accountant:**

- CA Inter, B.Com/M.Com 3 years corporate accounting experience.
- Well versed with accounting packages Tally & Focus (Type Higher will preferred).

SECTION OFFICER